	<p align="center">Berry Bros. General Contractors, Inc. Corporate Policy Procedure</p> <p align="center">(HSE) Health, Safety & Environmental Policies and Procedures Manual</p>	
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STOP WORK AUTHORITY		

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SUBPART A - SCOPE / PURPOSE


Our philosophy is simple, our employees are the most important assets and safety is our most important service. It is the policy of Berry Bros. General Contractors, Inc. to provide a place of employment that is free from recognized hazards that may cause, or are likely to cause death or serious physical harm to employees, the public, equipment damage, or harm the environment. We believe in doing it safely or not at all. In addition, we believe there is always time to do it right.

SUBPART B - AUTHORITY

Any Berry Bros.' employee working on any job anywhere at any time can stop a job, if the employee feels it is unsafe and could possibly cause personal injury, property, or environmental damage. All employees have the authority as well as an obligation to stop the work until proven by the authority onsite that all issues and concerns have been adequately addressed and it is safe to proceed. No job or task is so important that puts our people at risk for injury, equipment damage, or environmental harm.

All STOP WORK interventions will be documented and followed-up for lessons learned and corrective measures to be put into place after review from supervisors and management.

SUBPART C - ACTIVATION STEPS for a STOP WORK

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When an unsafe condition is identified the STOP WORK intervention will be initiated and coordinated through the supervisor. The supervisor will initiate the STOP WORK in a positive manner and notify all affected personnel and supervision of the STOP WORK issue, the corrective measures taken, and then resume work when corrective measures have been taken and it is safe to resume work.

SUBPART D - RESPONSIBILITIES

- **Superintendents** - Are expected to be on the look-out for our employees and instruct them in the procedures and protocol necessary to bring a dangerous job to a complete stop. Are expected to review all Stop Work Authority records in their division on Safe Work Suite.
- **Employees** - Are expected to be on the lookout for hazards in a given task. If and when one is observed, the employee is expected and encouraged to notify his superintendent as soon as possible. An SWA record must be created in Safe Work Suite for each hazard that poses imminent risk or danger to life or death and rated according to the risk meter. The hazard will be reviewed with all involved and if need be, the job task in question will be halted until the problems can be solved.

SUBPART E - RETRIBUTION

All employees may be assured that there will be no retribution, reprimand, or reprisal by co-workers or management for activating this process. If you have any questions or require any additional information concerning this, please contact the HS&E Risk Management Departments.

SUBPART F - TRAINING

Employees will receive STOP WORK authority training during the orientation process (before initial assignment) and periodically thereafter. This training is documented and records kept on file at the office.

SUBPART G - FOLLOW-UP



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It is the desired outcome of any Stop Work Intervention that the identified safety concern(s) have been addressed to the satisfaction of all parties prior to the resumption of work. In most cases, the issues can be resolved at the job site in a timely manner. Occasionally, additional investigation and corrective action may need to be taken to identify and address any root causes.

Revision Date: 04-02-2015

Approved By: Safety Committee
