



	Berry Bros. General Contractors, Inc. Corporate Policy Procedure (HSE) Health, Safety & Environmental Policies and Procedures Manual	
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Approver: Joe Berry		Revision: 3
WATER SAFETY		

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SUBPART A - PURPOSE / SCOPE

It is the policy of Berry Bros. General Contractors, Inc. to provide a place of employment that is free from recognized hazards that cause, or are likely to cause death or serious physical harm to employees or the public.

This policy describes the minimum standards for offshore and inland water safety while working and traveling.

SUBPART B - RESPONSIBILITIES

Berry Bros. shall be responsible for any employee training required by this recommended practice. Documentation of training shall be furnished on those employees whose work location varies. Records shall be maintained in the personnel files of each employee taking part in this program. Supervisors will be responsible for ensuring that affected personnel are informed of this policy. The appropriate administrator through the Management of Change (MOC) will approve any exceptions to this policy.



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SUBPART C - GENERAL REQUIREMENTS

All Berry Bros. General Contractors, Inc. personnel working in the Gulf of Mexico arena must attend an Offshore Survival training course prior to traveling offshore. This 8-hour course combines classroom and pool training for surviving an offshore emergency. In addition, an Offshore Survival Refresher training course is required every 5-years. This is a 4-hour course designed for personnel who have already taken the Offshore Survival training course.

Each individual must wear an approved USCG personal flotation device (PFD) as specified below when working over or near water or where drowning could occur, except in rare instances where conditions make such use a greater hazard. A PFD must be a type approved for the service intended by the United States Coast Guard and must be fastened when worn. A PFD must be worn:

- When doing repairs and maintenance on warehouse wharf and bulkhead areas.
- When loading and unloading barges of sack products and bulk type products.
- When crossing to dock, vessel, platform, etc. over water. (Where the possibility of drowning exists.)
- Employees will not be permitted to work alone at any time when working over or near water.

SUBPART D - ORIENTATION / TRAINING

It is a common practice for employees and visitors to attend and participate in an orientation / training program at most of the shore bases prior to departure offshore. The orientation / training usually covers **station bill locations**, assignments in emergencies, communication procedures, emergency signals & shutdown systems, pollution prevention, location of **first aid equipment**, injury reporting procedures, safe work practices, **personal flotation devices**, ear protection requirements, escape routes, **excavation procedures**, **safe transfer procedures**, **using swing ropes and / or personnel baskets** and fire protection.

In addition bringing intoxicants, alcoholic beverages, or illegal drugs onto worksites, including parking lots, vehicles, boats, offshore structures; or drinking alcoholic beverages or indulging in illegal drugs on the job at any jobsite; or reporting to work with any detectable amount of alcohol or drugs present in the body is a violation. Additionally, the possession of weapons on designated Berry Bros. premises or the client's site may be forbidden.



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SUBPART E - TRANSPORTATION

Helicopter

The authority of a pilot parallels that authority of the captain of a ship. The pilot shall be in charge of the helicopter and will instruct his/her passengers in the event of an emergency condition. The pilot is also responsible for description of materials manifest & weighing procedures, safe embarking & disembarking procedures, use of approved life jackets, seating arrangements, seat belts, luggage and cargo, pollution prevention, rules of safe conduct in flight, emergency I flight and landing procedures.

Marine

The captain of the vessel has full authority and is responsible for description of materials manifest, safe embarking & disembarking procedures including swing ropes and personnel baskets, loading procedures, use of Coast Guard approved PFD's seating arrangements, luggage, cargo, pollution control, smoking rules, etc.

SUBPART F - PPE

As stated by the final rule, all PPE will be provided by the BBGCI, with the exception of non-specialty safety-toe protective footwear and non-specialty prescription eyewear. In addition, the final rule states that employers do not have to pay for everyday clothing.

As required by law, the company will provide replacement PPE to the employee free of charge unless the employee has lost or intentionally damaged the PPE that was issued to him or her. In which case, the employee may be required to pay for such replacement.

Hazard Assessment and Equipment / Clothing Selection (JSEA)

All employees will participate in the completion of the JSEA and sign such document before work begins over or near water.

Hazard analysis procedures (JSEA – Job Safety Environmental Analysis) shall be used to assess the workplace to determine if hazards are present, or are likely to be present, which necessitate the use of personal protective equipment (PPE) and



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/ or clothing such as Fire Retardant Clothing (FRC'S). If such hazards are present, or likely to be present, the following actions will be taken:

- Select, and have each affected Employee use the proper PPE / clothing.
- Communicate selection decisions to each affected Employee.
- Select the PPE / clothing that properly fits each affected employee.
- Defective or damaged personal protective equipment shall not be used.
- Proper selection and/or assignment of proper PPE / clothing must be documented on the JSEA document.

Refer to the “**Personal Protective Equipment (PPE)**” policy and procedure for more details.

SUBPART G - WATER SAFETY

Berry Bros. General Contractors, Inc. requires that its employees be informed of the types of personal flotation devices:

- Type 1, Best for buoyancy
- Type V, Work Vest

Do not jump into the water unless it is the only means of evacuation. When in the water, stay calm, stay in a group, conserve energy, conserve body heat and await assistance. In addition, remove any jewelry or shiny metal to help prevent unwanted attention from predator fish. (Sharks)

Vests will be inspected for any damage that may alter their strength or buoyancy prior to and after each use. Defective vests are to be removed from service.

Ring buoys will be equipped with a minimum of 90 feet of line and spaced no further than 200 feet apart and be readily available for emergency rescue. In addition, a lifesaving vessel shall be made immediately available when employees are working over or adjacent to water.

Each individual must wear a personal flotation device (PFD) as specified below, except in rare instances where conditions make such use a greater hazard. A PFD must be a type approved for the service intended by the United States Coast Guard and must be fastened when worn. A PFD must be worn:



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- When doing repairs and maintenance on wharf and bulkhead areas.
- When loading and unloading barges.
- When crossing to dock, vessel, platform, etc. over water.
- When working in areas without handrails.
- While riding in all outboards.
- Construction projects over water when exposed to falling hazards.

SUBPART H - MMS MARINE TRASH AND DEBRIS AWARENESS TRAINING

All personnel must attend annual training on Marine Trash and Debris Awareness. The major element of this training consists of viewing the OOC video or slide show entitled, "All Washed Up: The Beach Litter Problem."

SUBPART I - RECORDKEEPING

BBGCI will maintain all training records as required by law and will make available the records for review as needed or required by the client. Records will be kept at the corporate office and in some cases copies of the records will kept at the work site.

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